**Fiscal and Management Control Board**

**Transportation Board Room**

10 Park Plaza

June 11, 2018

***MEETING MINUTES***

**Present:** Director Joseph Aiello,Director Steven Poftak, Director Brian Shortsleeve, Director Brian Lang and Director Monica Tibbits-Nutt

**Quorum Presen**t: Yes

**MassDOT Board Members for Joint Portion of Meeting:**

Secretary Stephanie Pollack, Director Robert Moylan, Director Dean Mazzarella, Director Joseph Sullivan, Director Betsy Taylor, Director Ruth Bonsignore, Director Shortsleeve, Director Steven Poftak and Director Tim King

**Also Present:** General Manager Luis Ramirez, Deputy General Manager Jeffrey Gonneville, Chief Administrator Mike Abramo, Marie Breen, Owen Kane, Nathan Peyton, Michelle Ho, Jessie Saintcyr and Michael McDonald

At the call of Chairman Joseph Aiello, a meeting of the Fiscal and Management Control Board (FMCB) was called to order at 2:10 p.m. at the State Transportation Building, Transportation Board Room, 10 Park Plaza, Boston, Massachusetts joining the MassDOT Board of Directors (Board) Meeting for Joint Board presentations.

Secretary Pollack called upon Chair Aiello to present Agenda Item 9, the report from the Fiscal and Management Control Board. Chair Aiello provided some highlights of recent meetings including: adoption of policy guidance on the appropriate uses of capital dollars for funding of salaries of employees whose work focused on the delivery of capital projects; capital program update and a report on select strategic capital investments from the General Manager; and a review of the FY18 operating budget.

The Chair continued to give updates on the Orange Line program; AFC 2.0; approval of a $10 weekend rail pass pilot; an update on early morning bus service; strategies for communicating with customers on bus diversions; and the approval of a contract for design - professional services of automatic train control for the north side of the Commuter Rail system.

Chair Pollack noted for the record that the Agenda Item 10, the Green Line Extension Quarterly Update was a written document and included in their Board Book.

Next, Chair Pollack called on Michelle Ho, Director of Capital Planning to present Agenda Item 11, a discussion on the Final Capital Improvement Program (CIP). Ms. Ho noted that since the last meeting, MassDOT held public meetings and completed the public comment period, finished the equity analysis and updated sources, projects and spending, as set forth in the attached document labeled, “Final CIP Update SFY 2019-2023, CPC Presentation, June 5, 2018.” Discussion ensued.

Director Bonsignore indicated that she was comfortable with endorsing the approval of the Final CIP by both Boards as it was presented at the June 5, 2018 Capital Programs Committee meeting.

On motion duly made and seconded, it was:

**VOTED:**

That the Board of Directors hereby approve the Capital Investment Program (CIP), and that the Secretary/CEO is authorized, in the name of and on behalf of the Massachusetts Department of Transportation (Department), to take any steps she deems necessary and appropriate, to provide notice to the Legislature and the public of the Department’s proposed Fiscal Year 2019 - Fiscal Year 2023 CIP.

On motion duly made and seconded, it was:

**VOTED:**

That the Fiscal and Management Control Board hereby approves the Capital Investment Program (CIP), and that the Secretary/CEO is authorized, in the name of and on behalf of the Massachusetts Department of Transportation (Department), to take any steps she deems necessary and appropriate, to provide notice to the Legislature and the public of the Department’s proposed Fiscal Year 2019 - Fiscal Year 2023 CIP.

 Next, Chair Pollack called on Assistant Secretary of Human Resources Jessie Saintcyr to present Agenda Item 12, an update on MassDOT’s Human Resources (HR) Strategic Plan. Ms. Saintcyr provided updates on the strategic plan, the new HR Service Delivery Model, organizational results of Mass Highway and the Registry of Motor Vehicles, and the focus going forward, as set forth in the attached document labeled “Human Resources Strategic Plan, June 11, 2018.” Discussion ensued.

On motion duly made and seconded, it was:

**VOTED: to adjourn the MassDOT Board of Directors Meeting at 3:11 p.m.**

Chairman Aiello asked for a five-minute recess before beginning the Fiscal and Management Control Board-only portion of the meeting.

The Chair opened up the public comment session.

The first speaker was Roseann Bongiovanni, Executive Director of Green Roots in Chelsea who commented on construction projects causing unacceptable delays on the Bus 111 in Chelsea and the lack of public meetings in Chelsea.

Next, Louise Baxter from the TRU said she supported more public meetings in Chelsea.

The next speaker was Marilyn MacNab who commented on paratransit services.

Lastly, a speaker (name was not audible) commented on the West Station and Worcester Commuter Rail Line.

Next, Chair Aiello called upon General Manager Luis Ramirez to present the General Manager’s Report. Mr. Ramirez updated the Board on the Green Line Extension, Commuter Rail special $10 weekend fare pilot and the Red Line mockup that left China for Boston and would be on display later this summer, as set forth in the attached document labeled “General Manager’s Remarks, June 11, 2018.”

Chairman Aiello called upon Nathan Peyton, MassDOT’s Deputy Chief of Staff to present Agenda Item 14, the FMCB Public Schedule. Mr. Peyton reviewed upcoming agenda items with the Board, as set forth in the attached document labeled, “FMCB Public Schedule, June 11, 2018.” Discussion ensued.

Lastly, the Chair asked Assistant General Manager of Human Resources Bonnie Haase to present Agenda Item 15, an update on MBTA Human Resources. Ms. Haase updated the Board on key leadership hires, hiring and leave statistics and action plans, organization transformation and an update on key performance indicators, as set forth in the attached document labeled, “Human Resources Update, Q3 FY2018, June 11, 2018.” Discussion ensued.

On motion duly made and seconded, it was by roll call:

 Chairman Aiello Yes

 Director Poftak Yes

 Director Lang Yes

 Director Shortsleeve Yes

 Director Tibbits-Nutt Yes

**VOTED: to adjourn to Executive Session for a discussion of strategy related to real estate and collective bargaining.**

**Document relied upon for this meeting:**

Green Line Extension Monthly Progress Report, May 2018

Final CIP Update SFY 2019-2023, CPC Presentation, June 5, 2018

MassDOT’s Human Resources Strategic Plan, June 11, 2018

General Manager’s Remarks, June 11, 2018

FMCB Public Schedule, June 11, 2018

MBTA Human Resources Update, Q3 FY2018, June 11, 2018