**Fiscal and Management Control Board**

**Transportation Board Room**

10 Park Plaza

May 7, 2018

12:00 noon

***MEETING MINUTES***

**Present:** Chair Joseph Aiello, Director Steven Poftak (arrived at 1:26 p.m.), Director Brian Lang (arrived at 12:38), Director Monica Tibbits-Nutt and Director Brian Shortsleeve

**Quorum Presen**t: Yes

**Others Present:** Secretary Stephanie Pollack (departed at 1:52 p.m. rejoined at 3:07 p.m.), Luis Ramirez, Jeffrey Gonneville, Marie Breen, Owen Kane, Mike Abramo, Dave Abdoo, Beth Larkin, Paul Brandley, Samantha Silverberg, Jamey Jackson, Laurel Paget- Seekins, Beth Larkin, and Eric Stoothoff

**PROCEEDINGS:**

At the call of Chair Aiello, a meeting of the Fiscal and Management Control Board was called to order at 12:09 p.m. at the State Transportation Building, Transportation Board Room, 10 Park Plaza, Boston, Massachusetts.

The Chair opened up the public comment session.

The first speakers, Senator Jason Lewis, Winchester Town Engineer Beth Rudolph, Winchester Selectman Lance Grenzeback, State Representative Michael Day and Senator Pat Jehlen commented on the Winchester Commuter Rail Station and fully supported funding in the CIP for the station.

Next, Representative Kay Khan, Newton Mayor Ruthanne Fuller, followed by Newton ADA Coordinator Jeannie Fairly and Planning Director Barney Heath commented on the Newton Commuter Rail Stations and requested the MBTA work with the City to solve the funding gap and focus on accessibility issues for the three the stations.

Next, Seven Siegel commented on Green Line Investment.

Next, Louise Baxter commented on Newton and Winchester Commuter Rail Stations, accessibility and affordable housing.

Lastly, Marc Ebuna from Transit Matters commented on the Newton and Winchester Commuter Rail Stations and asked the Board to consider funding in the CIP to bring down construction costs.

Next, to accommodate the Winchester and Newton elected officials who had earlier addressed the commuter rail issues during the public comment session and were still present, Chair Aiello skipped to Agenda Item G, a discussion of the Newton and Winchester Commuter Rail Stations. Samantha Silverberg, Senior Director of Capital Planning discussed the policy issues and noted that the longstanding Commuter Rail station projects, programmed funding was insufficient for station construction. She noted the CIP generally programed either design only or full construction costs and asked for the Board’s direction on how to fund these legacy projects through completion. Chair Aiello asked Mr. Silverberg to come back before the board in a month with additional details on funding options.

Ms. Silverberg continued to discuss the Newton Commuter Rail Stations’ proposal and the funding options. The staff recommendation was to maintain existing funding and advance all three stations to 100% design. Once design was complete, programming construction, funding in the subsequent CIP would be considered, as set forth in the attached document labeled, “CIP Discussion: Commuter Rail Stations with Partial Construction Funding, May 7, 2018.” The Board concurred with this option, and Secretary Pollack and General Manager Ramirez thanked them for their comments. Jamie Jackson, Director of Commuter Rail South Projects, Design Construction and Beth Larkin, Assistant General Manager for Capital Projects also contributed to the dialogue. Discussion ensued,

Next, was the approval of the minutes of the April 30, 2018 meeting.

On motion duly made and seconded, it was:

**VOTED: to approve the minutes of the April 30, 2018.**

Next, Chair Aiello called upon General Manager Luis Ramirez to present Agenda Item D, the General Manager’s report. Mr. Ramirez updated the Board on the ridership of the Silver Line in Chelsea for the week April 21 – April 27. Mr. Ramirez continued with updates on advertising and the Tufts Medical Center Orange Line elevators, as set forth in the attached document labeled “General Manager’s Remarks, May 7, 2018.” Discussion ensued.

Chair Aiello called upon Deputy General Manager Jeffrey Gonneville to present his report, Agenda Item E. Mr. Gonneville introduced Jessica Casey to provide the Board with a Better Bus Project update as it related to project schedule and customer feedback. Vineet Gupta, Director of Planning for the Boston Transportation Department continued with the presentation and updated the Board on the Boston Better Bus Working Project and the new four-week pilot project of the Roslindale to Forest Hills designated bus lanes. Mr. Gonneville concluded with an update of the new Red and Orange line vehicles, as set forth in the attached document labeled “DGM Remarks, May 7, 2018.” Discussion ensued.

Director Steven Poftak, Vice Chairman arrived at 1:26 pm.

Next, Vice Chair Poftak called upon Nathan Peyton, MassDOT’s Deputy Chief of Staff to present Agenda Item F, the FMCB Public Schedule. Mr. Peyton reviewed upcoming agenda items with the Board, as set forth in the attached document labeled, “FMCB Public Schedule, May 7, 2018.” Discussion ensued.

Before continuing with the agenda items, Chair Aiello noted that Agenda Items L, the Better Bus Update, Agenda Item M, the Red/Orange Line Program Update and Agenda Item N, the Ridership Quarterly Update were written submittals and included in their Board packages. Chair Aiello afforded the Board to ask questions on these submittals with appropriate staff. Director Poftak had a question on ridership directed to Laurel Paget-Seekins, Director of Strategic Initiatives.

Next, Chair Aiello called upon Mr. Gonneville to present Agenda Item H, a discussion of the Green Line Investment Program. Mr. Gonneville noted the presentations consisted of a future capacity study, the Green Line Transformation Program and the awarding of a Program Management and Construction Management team to support this program. Mr. Gonneville began with the capacity portion of the presentation and provided the Board with an overview, noting the goal was to evaluate practical concepts to increase customer carrying capacity on the Green Line and the recommended path to achieve capacity, as set forth in the attached document labeled, “Green Line Transformation Capacity Study Update, May 7, 2018.” General Manager Ramirez contributed to the dialogue. Discussion ensued.

Next, Chief Engineer Erik Stoothoff continued with the investment strategy portion of Agenda Item H. Mr. Stoothoff outlined the purpose of the transformation program and noted the multi-phased program integrated safety and reliability needs of today and modernization plan for tomorrow into a single, coordinated capital investment program. He discussed the three phases of the program: immediate program need, organization of the Green Line Transformation Program, Program Team and Next Steps, as set forth in the attached document labeled, “Green Line Transformation Program: Overview, May 7, 2018.” General Manager Ramirez contributed to the dialogue. Discussion ensued.

Concluding Agenda Item H, Assistant General Manager Beth Larkin requested the Board to take action to provide for Program Management and Construction Management (PM/CM) Consulting Services in support of the multi-phased Green Line Transformation Program, as set forth in the attached document labeled, “Green Line Transformation Program: Green Line Modernization Program Management; Construction Management Consulting Services, May 7, 2018.” Discussion ensued.

On motion duly made and seconded, it was:

**VOTED:**

**That the General Manager, or his designee, is hereby authorized to award and execute in the name of and on behalf of the Massachusetts Bay Transportation Authority (the “MBTA”), and in a form approved by the General Counsel, MBTA Contract No. Z91PS25: Green Line Modernization Program Management/Construction Management Consulting Services with Mott McDonald, LLC for an amount not to exceed $35,000,000 for a duration of six years from the issuance of the Notice to Proceed with two optional two-year time extensions.**

 Next, Vice Chair Poftak called upon Ms. Samantha Silverberg to present Agenda Item I, the Integrated Fleet and Facilities Plan (IFFP). Ms. Silverberg said the IFFP was a fiscally unconstrained framework to restore MBTA revenue vehicles and maintenance facilities to a state of good repair within 15 years and build sufficient capacity to meet anticipated ridership growth. She updated the Board on transit and facility needs of the Bus and Bus Rapid Transit Fleet; and the Heavy, Light and Commuter Rail Fleets and ongoing planning and implementation activities, as set forth in the attached document labeled, “Integrated Fleet and Facilities Plan – Near Term Capital Investments, May 7, 2018.” Discussion ensued.

 Secretary Pollack rejoined the meeting at 3:07 p.m.

Next, Vice Chair Poftak called upon Ms. Beth Larkin to present Agenda Item J, the Saugus Drawbridge Consultant Contract. Ms. Larkin requested the Board to take action that would provide for final design, bid phase and consultant construction phase services for the Saugus Drawbridge Replacement Project over the Saugus River in Saugus, as set forth in the attached document labeled, “MBTA Contract No. H62PS02 Saugus Drawbridge Replacement – Final Design and Construction Phase Service, May 7, 2018.” Discussion ensued.

On motion duly made and seconded, it was:

**VOTED:**

**That the General Manager, or his designee, is hereby authorized to award and execute in the name of and on behalf of the Massachusetts Bay Transportation Authority (the “MBTA”), and in a form approved by the General Counsel, MBTA Contract No. H62PS02: Final Design, Bid Phase and Construction Phase Services for the Saugus Drawbridge Replacement Project, with Hardesty & Hanover, LLC for an amount not to exceed $6,990,487.00.**

Ms. Larkin continued to present Agenda Item K, the Charlestown Bus Garage – Shore Stabilization and Yard Improvements Project contract to increase the ceiling price to allow the engineer of record to provide construction phase services on this project through project completion and close out, as set forth in the attached document labeled, “MBTA Contract No. Z92PS66 Amendment No. 2 General Engineering Consulting Services, Task Order Contract 5, Group D, May 7, 2018.” Discussion ensued.

On motion duly made and seconded, it was:

**VOTED:**

**That the Fiscal and Management Control Board authorizes the General Manager, or his designee, to amend the contract ceiling for MBTA Contract No. Z92PS66 from $5,000,000 to $7,000,000 to allow the engineer of record for the Charlestown Bus Facility – Shoreline Stabilization and Yard Improvements Project to provide construction phase services on this project through contract completion extended from March 31, 2019 to December 31, 2019.**

On motion duly made and seconded, it was by roll call:

 Chairman Aiello Yes

 Director Poftak Yes

 Director Lang Yes

 Director Shortsleeve Yes

 Director Tibbits-Nutt Yes

**VOTED: to adjourn to Executive Session for a discussion of strategy related to real estate, collective bargaining and litigation at 3:24 p.m.**

**Documents relied upon for this meeting:**

Minutes of April 30, 2018

GM Remarks, May 7, 2018

FMCB Public Schedule, May 7, 2018

CIP Discussion: Commuter Rail Stations with Partial Construction Funding, May 7, 2018

Green Line Transformation Capacity Study Update, May 7, 2018

Green Line Transformation Program: Program Overview, May 7, 2018

Green Line Transformation Program: Green Line Modernization Program Management/Construction Management Consulting Services, May 7, 2018

Integrated Fleet and Facilities Plan – Near Term Capital Investments, May 7, 2018

MBTA Contract No. H62PS02 Saugus Drawbridge Replacement, May 7, 2018

MBTA Contract No. Z92PS66 Amendment No. 2 General Engineering Consulting Services, Task Order Contract 5, Group D, May 7, 2018

Red/Orange Line Improvement Program Update, May 7, 2018

Quarterly Ridership Update, May 7, 2018