



**Fiscal and Management Control Board  
Transportation Board Room  
10 Park Plaza  
August 14, 2017  
12:00 p.m.  
*MEETING MINUTES***

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**Present:** Chairman Joseph Aiello, Director Lisa Calise, Director Brian Lang, Director Brian Shortsleeve (by phone at 2:17 p.m. – 2:50 p.m.) and Director Monica Tibbits-Nutt

**Quorum Present:** Yes

**Others Present:** Secretary Pollack, John Englander, Owen Kane, Steven Poftak, Mike Abramo, Byron Lynn, David Mohler, Laurel Paget-Seekins, Nathan Peyton, Jamey Tesler, Mark Fuller, Todd Johnson, Janice Brochu, Ryan Colohan, David Mitrou, Jessie St. Cyr

**PROCEEDINGS:**

At the call of Chairman Aiello, a meeting of the Fiscal and Management Control Board was called to order 12:05 p.m. at the State Transportation Building, Transportation Board Room, 10 Park Plaza, Boston, Massachusetts.

Chair Aiello noted for the record that there would be no public comment period.

The Chair further announced commencing in October through the end of the year, there would be no public comment period the first meeting of the month.

Chair Aiello said written comments would be welcome and that Board Members would be provided copies of the statements.

On motion duly made and seconded, it was;

**VOTED: to approve the minutes of the July 31, 2017 10:00 am meeting.**

Chairman Aiello noted for the record that at the July 31 a.m. meeting he had requested staff to post questions and answers on the website regarding the Early Morning, Late Night and Foxborough service pilots by the close of business on August 8, 2017. He said he was disappointed that staff did not adhere to his requested deadline and that the information did not get to the public in a timely manner.

On motion duly made and seconded, it was;

**VOTED: to approve the minutes of the July 31, 2017 2:00pm meeting.**

Next, the Chair called upon Interim General Manager Steve Poftak to present Agenda Item C, the GM Report. Mr. Poftak provided an update on the Warehouse, Money Room, and Bus Maintenance; Commuter Rail Wi-Fi Update; Operations Performance and Incidents; Capital Projects, Bus Diversion Overview and Commonwealth Avenue and Green Line current status, as set forth in the attached presentation labeled "GM Remarks, August 14, 2017." Discussion ensued.

Next, Chairman Aiello asked Byron Lynn, Deputy Director of Policy and Analysis to present Agenda Item D – the FMCB Calendar. Mr. Lynn reviewed upcoming agenda items with the Board, as set forth in the attached presentation labeled “FMCB Public Schedule, August 14, 2017.” Discussion ensued.

Next, the Chair called upon Director of Strategic Initiatives Laurel Paget-Seekins to present Agenda Item E, an Update on Pilot Service Proposals for Early Morning Bus Service and Late Night Bus Service. Ms. Paget-Seekins provided an overview of the proposal(s), the timeline of a pilot, and the review of details of early morning service, as set forth in the attached document labeled “Proposed Overnight Service Pilot – Overview of Proposals and Next Steps, August 14, 2017.” Discussion ensued with contribution from Chief Financial Officer Michael Abramo on funding.

On motion duly made and seconded, it was by roll call;

Director Aiello, Yes

Director Calise Yes

Director Lang Yes

Director Shortsleeve Yes

Director Tibbits-Nutt Yes

**VOTED:**

**That the Fiscal and Management Control Board (“FMCB”) hereby adopts the Early Morning Bus Service Pilot as presented to the FMCB during the August 14, 2017 meeting and authorizes the Interim General Manager or his designee, to take all necessary steps to implement said Pilot, in the name and on behalf of the Massachusetts Bay Transportation Authority (the “Authority”). Said Pilot will begin**

**April 1, 2018 and terminate one-year thereafter unless specifically extended by vote of the FMCB;**

**FURTHER VOTED: That the Authority shall seek to negotiate with providers of The RIDE service for the pilot early in the process, and that the agreement with The RIDE service shall be subject to the approval of the General Manager;**

**FURTHER VOTED: No funds shall be used from the Lock Box for this pilot; and**

**FURTHER VOTED: That staff shall provide the FMCB pertinent ridership data within nine months of the commencement of the pilot.**

Next, Ms. Paget-Seekins continued with Agenda Item E, and presented the Update on the Late Night Bus service pilot. Ms. Paget-Seekins updated the Board on three options for Night Bus, the demand for overnight service, operating costs, and reviewed the RFI for 1:00am-4:00am service, as set forth in the attached presentation labeled "Proposed Overnight Service Pilot – Overview of Proposals and Next Steps, August 14, 2017." Discussion ensued. Action was deferred to a future meeting until further analysis was completed.

Next, Chair Aiello called upon Executive Director of the Office of Transportation Planning David Mohler to present the final portion of Agenda Item E, the Foxborough Commuter Rail service pilot. Mr. Mohler provided background on the proposed Foxborough Service Pilot, characteristics and operation of the pilot, projected ridership, transit capacity projections, costs and revenues and coordination with the Fairmount Line, as set forth in the attached document labeled "Proposed Foxborough Service Pilot, Service Pilot Evaluation Recap and

Additional Information, August 14, 2017.” Discussion ensued with contribution from Chief Railroad Officer Ryan Colohan.

On motion duly made and seconded, it was by roll call;

Chairman Aiello	yes
Director Calise	Yes
Director Lang	Yes
Director Tibbits-Nutt	No
Director Shortsleeve	Yes

**VOTED:** That the Fiscal and Management Control Board (“FMCB”) hereby approves the provision of a pilot Commuter Rail service between Boston South Station and Foxborough Station, as described in presentations and other materials provided to the FMCB. The pilot is approved to enter service for the spring schedule change 2019 and to run for a period of 11.5 months and will terminate unless specifically extended by vote of the FMCB. The Board will receive monthly updates on the status of the pilot and its performance based upon established performance metrics;

**FURTHER VOTED:** The MBTA will monitor the performance and reliability of the Fairmount Line, to include capacity and crowding on the trains, throughout the period of the pilot and will report to the Board on its findings as part of the monthly updates;

**FURTHER VOTED:** The MBTA will monitor the performance of the pilot to ensure that the net cost of service to the MBTA does not exceed initial projections and will report to the Board on its funding as part of the monthly updates and an agreement to share any increase in cost above the initial projection shall be executed prior to implementation with the sponsor;

**FURTHER VOTED:** The safety improvements described in the presentation shall be completed prior to the start of the pilot;

**FURTHER VOTED:** A fixed price contract shall be executed with Keolis no later than February 1, 2018 for this pilot;

**FURTHER VOTED: Staff shall provide to the FMCB a year around ridership count for all commuter rail stations affected by this pilot prior to Spring 2019; and**

**FURTHER VOTED: No later than spring 2018 the General Manager shall provide an analysis of possible discounts for reverse commute/GATRA costs.**

Next, Chair Aiello called upon Chief Human Resources Officer Janice Brochu to present agenda Item F, the HR Quarterly update. Mr. Poftak prefaced the presentation commending Ms. Brochu on her outstanding efforts. Ms. Brochu updated the Board on the Payroll Reduction Program, Time to Hire and Critical Hires, Absence Management Update, Compensation and Strategic Initiatives, as set forth in the attached document labeled "Human Resources Workforce & Strategy Q2 CY2017 Update, August 14, 2017." Discussion ensued with contribution from Director of Employee Availability Vincent Reina and Assistant Secretary of Human Resources Jessie Saintcyr.

Next, Chair Aiello called upon General Counsel and VP of Client and Commercial Affairs at Keolis Commuter Services David Mitrou to present Agenda Item G, the Commuter Rail/Keolis Revenue Sharing Update. Mr. Mitrou provided an update on commuter rail performance, locomotive availability and the Revenue Share/Manual Ticket Checking Program Progress Update, as set forth in the attached document labeled "FMCB Commuter Rail Update, August 14, 2017." Discussion ensued.

Director Monica Tibbits-Nutt departed the meeting at 3:15 p.m.

Next, Chair Aiello called upon Assistant General Manager for Capital Delivery Beth Larkin to present Agenda Item H, the Wellington Carhouse Improvements Contract. Ms. Larkin said the proposed action would provide for consultant construction phase services for the Wellington Maintenance Facility Project as part of the Red Line/Orange Line Infrastructure Improvements Program to support the acceptance of new Orange Line Vehicles, as set forth in the attached document labeled, "Wellington Maintenance Facility Improvements, Red Line/Orange Line Improvement Program, August 14, 2017."

On motion duly made and seconded, it was;

**VOTED: That the Interim General Manager be, and hereby is, authorized to execute in the name and on behalf of the Authority, and in a form approved by the General Counsel, Amendment No. 6 to MBTA Contract No. R32PS01 entitled "Wellington Carhouse Improvements – Design Engineering Services" with STV for a sum not to exceed \$3,685,403.00.**

Next on motion duly made and seconded it was, by roll call;

Chairman Aiello Yes

Director Calise Yes

Director Lang Yes

**VOTED: To enter into Executive Session for a discussion of strategy related to real estate, collective bargaining, non-union personnel and litigation at 3:16 p.m.**

**Document relied upon for this meeting:**

July 31, 2017 10:00 a.m. Minutes

July 31, 2017 2:00 p.m. Minutes

GM Remarks, August 14, 2017

FMCB Calendar, August 14, 2017

Proposed Overnight Service Pilot – Overview of Proposals and Next Steps, August 14, 2017

Foxborough Commuter Rail Pilot –Proposed Foxborough Service Pilot, Service Pilot Evaluation

Recap and Additional Information, August 14, 2017

Human Resources Workforce & Strategy Q2 CY2017 Update, August 14, 2017

FMCB Commuter Rail Update, August 14, 2017

Wellington Maintenance Facility Improvements, Red/Orange Line Improvement Program, August 14, 2017