



**Fiscal and Management Control Board
Transportation Board Room
10 Park Plaza
Boston, MA**

**November 7, 2016
MEETING MINUTES**

Present: Chairman Joseph Aiello, Director Steven Poftak, Director Monica Tibbits-Nutt

Quorum Present: Yes

Others Present: Brian Shortsleeve, John Englander, Mike Abramo, Mark Fuller, Owen Kane, Marie Breen, Nathan Peyton, Jane O'Hern, Laurel Paget-Seekins, Mike Abramo, Janice Brochu, Jessie Saintcy, Bill Wolfgang and Rose Yates

PROCEEDINGS:

At the call of Chairman Aiello, a meeting of the Fiscal and Management Control Board was called to order at 12:00 p.m. at the State Transportation Building, Transportation Board Room, 10 Park Plaza, Boston, Massachusetts.

Chair Aiello opened up the public comment session.

The first speaker was Louise Baxter from the TRU, who commented on the service delivery policy.

Next, Steven Kaiser commented on the service delivery policy and the orange line capacity agenda items.

The approval of the minutes of the meetings of October 6, October 20, October 28 and October 31, 2016 were deferred to a future meeting.

Chairman Aiello asked Brian Shortsleeve, Chief Administrator & Acting General Manager to give his report. Mr. Shortsleeve updated the Board on the MBTA's financial performance and other related matters, as set forth in the attached document labeled, "GM Remarks, November 7, 2016." Discussion ensued.

Next, the Chair asked Chief Operating Officer Jeffrey Gonneville to give the COO report. Mr. Gonneville updated the Board on system performance and other related matters, as set forth in the attached document labeled, "COO Remarks, November 7, 2016." Bill Wolfgang, Director of Vehicle Engineering, presented the Red/Orange Line Vehicle Procurement Update portion of the presentation. Discussion ensued.

The FMCB Public Schedule was not presented due to time constraints.

Chairman Aiello asked Laurel Paget-Seekins to present the next Agenda Item G, an update on the Service Delivery Policy Development Process. Ms. Paget-Seekins, Director of Strategic Initiatives for the Office of Performance Management and Innovation, discussed the attached presentation labeled, "Service Delivery Policy, November 7, 2016." Discussion ensued.

Chairman Aiello skipped to Agenda Item K, a discussion on Capital Delivery. Joanna Aalto, Assistant General Manager of Capital Program Oversight reviewed the quarterly update on capital Investments in the core system, as set

forth in the attached document labeled, “Capital Programs Office Report: Q1 Update, November 7, 2016.” Discussion ensued.

Next, Chair Aiello moved to Agenda Item J, a discussion of Orange Line Capacity. Chief Operating Officer Jeffrey Gonneville began the discussion of options for increasing Orange Line capacity and said there were two major programs already to underway, a new Orange Line fleet procurement and infrastructure upgrades. Mr. Gonneville said these projects would deliver significant customer service reliability improvements and allow for increased passenger capacity, as set forth in the attached document labeled, “Orange Line Customer Capacity Update, November 7, 2016.” Discussion ensued.

Next, Chair Aiello moved to Agenda Item H and asked Janice Brochu, Director of Human Resources to update the Board on Human Resources progress towards HR goals. Ms. Brochu said the update included information on payroll reduction, time to hire, absence management, overtime management, compensation and technology, as set forth in the attached presentation labeled “Human Resources Strategy Update.” Discussion ensued.

Chairman Aiello asked Rose Yates, Assistant General Manager for Customer Communications and Marketing to present the last item, an update on the advertising campaign. Ms. Yates discussed the Advance Winter Readiness campaign launched on November 1 and the Anti-Sexual Harassment campaign launched on November 3, as set forth in the attached presentation labeled “Current Customer Communications Awareness Campaign.” Discussion ensued

On motion duly made and seconded it was, by roll call;

Chair Aiello Yes

Director Poftak Yes

Director Tibbits-Nutt Yes

VOTED: to enter into Executive Session for a discussion of strategy related to non-union personnel, collective bargaining and litigation at 1:25 p.m.

Documents relied upon for this meeting:

Capital Programs Office Report

COO Remarks

Current Customer Communications Awareness Campaign

Public Calendar

GM Remarks

Human Resources Strategy Update

Orange Line Customer Capacity Update

Service Delivery Policy