



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Stephanie Pollack, MassDOT Secretary & CEO



## **Fiscal and Management Control Board**

September 14, 2015  
MassDOT Boardroom  
10 Park Plaza, Suite 3830  
Boston, MA

### ***MEETING MINUTES***

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**Members:** Chairman Joseph Aiello, Director Lisa Calise, Director Brian Lang, Director Steven Poftak, and Director Monica Tibbits-Nutt

**Present:** Chairman Joseph Aiello, Director Brian Lang, Director Steven Poftak, Director Monica Tibbits-Nutt

**Quorum Present:** Yes

**Other Participants:** John Englander, Frank DePaola, Owen Kane, Brian Shortsleeve

### **PROCEEDINGS:**

#### **Call to Order by Chairman Aiello**

The Chair called the meeting to order of business at 11:10am and opened up the meeting for public comment. The first speaker was Russell Gittlen, MassDOT member of the Board of Directors and Area Director for the Machinists Union. Mr. Gittlen discussed ways in which to fix the winter-related problems and asked that the MBTA re-design bus routes to reach desirable results instead of looking at public private partnerships.

The next speaker was James O'Brien, president of Local 589 who concurred with Mr. Gittlen and asked that the Scheduling and Planning department review all bus routes before outsourcing work.

## **PROCEDURAL ITEMS**

Next was the approval of the minutes for the September 9, 2015 meeting?

Director Lang was not at that board meeting and did not vote and requested the minutes be amended to reflect that. On motion duly made and seconded, it was;

**VOTED: to approve as amended the minutes of the September 9, 2015 meeting.**

## **PRESENTATIONS/DISCUSSION**

Next Chief Administrator Brian Shortsleeve gave his report, saying staff focused this week on the Workforce and Contract threads and the 60-day report. Mr. Shortsleeve also announced the FMCB will be meeting with the legislative's Joint Committee on Transportation on September 30, 2015 at 11:00 at the State House.

Next General Manager Frank DePaola gave his report. He announced the Cape Flyer finished their third operational season and ridership had increased 5% over each year which supported the operating budget. Also, Mr. DePaola announced the Annual Bus Rodeo will be taking place on September 20, 2015 at the Charlestown Bus Facility.

Chairman Aiello requested the General Manager to give an update on the GLX process at the FMCB meeting on September 21,

Next Chief Administrator Shortsleeve addressed Item #3, the review of the 60-day report and asked the board members what they would like to focus on going

forward. Mr. Aiello wanted to focus on the State of Good Repair, positive train control and other investments and to strengthen procurement. Mr. Lang wanted to discuss the debt and total liabilities. Mr. Poftak agreed the focus should be on the SGR and the burn down rate and the Authority should spend as appropriately and efficiently as it can to keep the backlog down. Mr. Aiello also would like to see the reorganization of the Transit Authority which will bring clarity to the organization going forward. GM DePaola said the report due in December will focus more on the upper levels of the organization, the creation of the FMCB and the Chief Administrator, the new GM and the new COO would have much more detail in that report.

Next Jessie Saintcyr, Assistant Secretary for Human Resources discussed key performance indicators in the Workforce Thread Report and began the presentation by discussing absenteeism, what the impact it had on operations and what HR is doing to address the overuse of the FMLA policy. Mr. Lang asked for an assessment of staff morale and what the current employee engagement strategy was and requested a union representative outreach process be developed. He also asked for the number of full time and the number of part time employees currently in each job classification and the number of vacancies in each job classification. Chair Aiello requested a full explanation and clarification of the differences between full-time and part-time employees. Director Tibbits-Nutt wanted to know why it took so long to fill vacancies and inquired about the current lottery used at the MBTA.

Next, Jerry Polcari, Chief Procurement Officer discussed the key performance indicators in the Contracts Thread Report. Mr. Polcari's presentation was focused on Strategic Sourcing, Public Private Partnerships and the Bus Services RFI, and Vendor Spending Analysis which looks at how the Procurement Department deals with vendors at the MBTA. Mr. Polcari also discussed Positive Train Control and is working with two final vendors for new technology for the system, which Mr. Aiello said is taking some time because of the risk management analysis which is very complicated. Director Poftak had questions concerning the Orange and Red Line car procurement which Chief Operating Officer Jeff Gonnevillle answered on behalf of Mr. Polcari.

The Chair announced that the Board was going into executive session to discuss real estate and safety matters would be coming back briefly into open session. Open Session concluded at 12:40pm.

After motion duly made and seconded,

VOTED: To adjourn at 1:58 pm.

#### DOCUMENTS RELIED ON IN THE MEETING

Contracts Thread Readout

Workforce Thread Readout