



DOCUMENT 030

DBE JOINT CHECK ARRANGEMENT APPROVAL FORM
(to be submitted by Prime Contractor)

Contract No: _____ Project No. _____

Location: _____ Bid Opening Date: _____

Project Description: _____

We have received the attached request for the use of a joint check arrangement from _____, a DBE on the above- referenced Contract and _____, a Material Supplier/Vendor for the subject Contract. The DBE has complied with the requirements of Joint Venture Affidavit Document 029. In particular, the DBE has:

- a written agreement with the material supplier/vendor;
- applied for credit with the subject material supplier and has supplied the vendor's response;
- shown that it will place all orders to the subject material supplier/vendor;
- made and retains all decision-making responsibilities concerning the materials; and
- provided a Joint Check Agreement that is acceptable to the MBTA;

As the Contractor for the Project, we agree to issue joint checks (made payable to the Material Supplier/Vendor and the DBE) for payment of sums due pursuant to invoices from the Supplier/Vendor and DBE.

Contractor:

_____	_____
Company Name	Signature Duly Authorized

	Printed Name
_____	_____
Date	Title

SubContractor:

_____	_____
Company Name	Signature Duly Authorized

	Printed Name
_____	_____
Date	Title