



Massachusetts Bay Transportation Authority

**PROCUREMENT
POLICY/PROCEDURE**

<p align="center"><u>SUBJECT:</u></p> <p align="center">Procurement Policy Change</p>	<p align="center"><u>DATE OF ISSUE:</u></p> <p align="center">March 19, 2024</p> <p align="center">Effective as of May 1, 2024</p> <p align="center">Approved by: Jeff Cook, CPO</p>	<p align="center"><u>POLICY/PROCEDURE</u></p> <p align="center">Change Micro Purchase Limit Policy Change No. 1</p>
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I. PURPOSE

Change MBTA Procurement Policy and Procedure for “Micro Purchases” limit from \$3,500 to FTA limit of \$10,000.

II. SCOPE

Change is effective as of May 1, 2024. Raises the dollar threshold limit in the following categories from \$3,500 to \$10,000:

- Micro purchase (< \$3,500)
- Small Purchases (<\$3,500 - <\$50,000) Material Management
- Small Purchase (\$3,500 - \$100,000) Design & Construction

III. POLICY

Section 1.1 is hereby modified accordingly and reference to \$3,500 shall be deleted and \$10,000 be inserted in its place.

Section 3.3 is hereby modified accordingly and reference to \$3,500 shall be deleted and \$10,000 be inserted in its place.

The Policy change shall not be limited to the above section and supersedes all references to Micro and Small Purchases in all Procurement Policies and Procedures Chapters.

<p align="center"><i>Policy Title</i></p> <p align="center">MBTA Procurement Manual</p>	<p align="center"><i>Supersedes</i></p> <p align="center">Micro Purchase limit references in Sections 1.1, 3.3, and any others</p>	<p align="center">Page 1 of 1</p>
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Massachusetts Bay Transportation Authority

**PROCUREMENT
POLICY/PROCEDURE**

<p><u>SUBJECT:</u></p> <p>Procurement Policy Change</p>	<p><u>DATE OF ISSUE:</u></p> <p>April 4, 2024</p> <p>Effective as of April 5, 2024</p> <p>Approved by: Jeff Cook, CPO</p>	<p><u>POLICY/PROCEDURE</u></p> <p>Modify Pre-Qualification Requirements for Design Bid Build Procurements (Chapter 4)</p> <p>Policy Change No. 2</p>
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I. PURPOSE

Change MBTA Procurement Policy and Procedure for Design Bid Build Procurements to allow waiver of Pre-Qualification requirements.

II. SCOPE

Change is effective as of April 3, 2024. Modifies Section 4.13 Prequalification to allow waiver of Prequalification requirements.

III. POLICY

The first sentence of the second paragraph of Section 4.1.3 is hereby modified to include the italicized text below:

Prequalification is required for General Contractors interested in bidding on MBTA Contracts where the project value is greater than \$1 million, *unless this requirement is waived in the bidding documents.*

There are no other changes.

<p><i>Policy Title</i> MBTA Procurement Manual</p>	<p><i>Supersedes</i> Section 4.1.3, first paragraph</p>	<p>Page 1 of 1</p>
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