



**MASSACHUSETTS BAY TRANSPORTATION AUTHORITY  
MEETING OF THE AUDIT AND FINANCE SUBCOMMITTEE**

**February 10, 2022 at 9:00 a.m.**

***This meeting was held virtually in accordance with the Order Suspending Certain Provisions of the Open Meeting Law issued by Governor Baker on March 12, 2020. Members participated remotely and had materials provided to them prior to the meeting. Public participation and comment occurred via written communication, voice message and live public comment through conference call.***

***This meeting was broadcast virtually.***

**BOARD MEMBERS PARTICIPATING:** Chair Betsy Taylor, Director Scott Darling, and Director Mary Beth Mello

**OTHERS PRESENT:** Managing Attorney-Corporate and Regulatory Eileen Fenton, Noah Potash, Esq.

**PRESENTERS PARTICIPATING REMOTELY:** Chief Financial Officer Mary Ann O'Hara, Deputy Chief Financial Officer Doug LaRose, Chief of Capital Support Chris Brennan, Director of Capital Planning Jillian Linnell, Assistant General Manager for Policy & Transit Planning Lynsey Heffernan, Director of Fare Policy & Analytics Steven Povich, Director of Parking & Station Access Bruno Lopes, Chief Procurement and Contracts Administration Officer Jeff Cook, Chief Mechanical Officer Steve Hicks, and Director of Contracted Bus Services Gideon Guilman

**Call to Order by the Chair**

Chair Taylor called the meeting of the Massachusetts Bay Transportation Authority ("MBTA") Audit and Finance Subcommittee to order at 9:00 a.m.

Noah Potash called the roll of the Members participating, being a quorum of the MBTA's Audit & Finance Subcommittee:

|                         |                |
|-------------------------|----------------|
| <b>Chair Taylor</b>     | <b>Present</b> |
| <b>Director Darling</b> | <b>Present</b> |
| <b>Director Mello</b>   | <b>Present</b> |

Chair Taylor turned to the approval of the minutes of the January 26, 2022 meeting.

**On motion duly made and seconded, it was by roll call:**

**VOTED: to approve the minutes of the January 26, 2022 Meeting of the Audit & Finance Subcommittee.**

|                         |            |
|-------------------------|------------|
| <b>Chair Taylor</b>     | <b>Yes</b> |
| <b>Director Darling</b> | <b>Yes</b> |
| <b>Director Mello</b>   | <b>Yes</b> |

For Agenda Item 1, Chief Financial Officer Mary Ann O'Hara, Deputy Chief Financial Officer Doug LaRose, and Chief of Capital Support Chris Brennan presented the Fiscal Year 22 Quarter 2 results for the Operating and Capital Budgets. Chair Taylor asked about the cause of a slowdown in small project spending. Mr. Brennan said that several factors, including supply chain issues and contractor labor shortages, were contributing to the slowdown. Director Darling asked what proportion of sales tax revenue goes to the MBTA and Ms. O'Hara said that of the 6.25% tax, the MBTA receives 1 cent per dollar. Director Mello asked if the bidding climate has been impacted by workforce and supply chain issues. Mr. Brennan said that the bidding process has continued to see robust participation.

Director of Capital Program Planning Jillian Linnell presented an overview of the FY23-27 Capital Investment Plan and provided a preview of the public engagement process for Item 2. Chair Taylor thanked Ms. Linnell for identifying the known funding sources and stressed the importance of understanding potential grants. In response to a question from Director Mello, Ms. Linnell said that public engagement is planned to be virtual, but that staff are prepared to adjust if necessary.

Assistant General Manager for Policy & Transit Planning Lynsey Heffernan and Director of Fare Policy & Analytics Steven Povich presented on fare media changes for Agenda Item 3, explaining that fare *media* changes refer to changes in the means of paying fares. Chair Taylor said she was pleased to see the “One More Trip” option. Director Darling agreed and said the option was a long time coming. Director Mello complimented the design of the new card and asked about safeguards on the “One More Trip” option. Ms. Heffernan said that staff would return to discuss fare evasion at a future meeting. Mr. Povich added that the cards will not allow riders to run up a large negative balance. Chair Taylor said she hoped staff could provide a sense of the likely timeline before the matter is brought to the Board for a vote.

Director of Parking and Station Access Bruno Lopes began presenting Agenda Item 4, a proposed contract award to Keolis Commuter Services for Parking Facilities Management. The presentation was not completed due to time

constraints. Chair Taylor stated that all three contract items on the agenda would be discussed at the upcoming Board of Directors meeting.

Chair Taylor asked for a motion to adjourn the meeting.

**On motion duly made and seconded, it was by roll call:**

|                         |            |
|-------------------------|------------|
| <b>Chair Taylor</b>     | <b>Yes</b> |
| <b>Director Darling</b> | <b>Yes</b> |
| <b>Director Mello</b>   | <b>Yes</b> |

**VOTED: to adjourn the meeting of the Audit & Finance Subcommittee at 10:01 a.m.**

**Documents relied upon for this meeting:**

- February 10, 2022 Audit and Finance Subcommittee Agenda
- Minutes of the January 26, 2022 Audit & Finance subcommittee meeting
- Quarterly Results to board Q2 FY22
- February AF Subcommittee\_CIP Update
- Fare Media Changes February 2022
- Parking Facilities Management RFP 160-21 A\_F FINAL
- BusCleaningBoard of DirectorsDeck2322Final
- Third Party Bus Contract – Board of Directors Slide Deck