SOUTH COAST RAIL NEW BEDFORD
VIRTUAL COMMUNITY MEETING

March 1, 2022

6:00 PM – 7:30 PM

Instructions for Joining and Participating

This document includes detailed instructions for joining and participating in the meeting via the Zoom platform and via a telephone. If you have any further questions, please email SouthCoastRail@dot.state.ma.us.

Quick Meeting Information:

Link to register online: https://zoom.us/webinar/register/WN_w4EX7NkcTn6yjau9Ki8zzQ

Webinar ID: 984 3179 2533

Or join via telephone: 929-205-6099

General Recommendations:

- If possible, use a computer to connect to the meeting, as the presentation may be difficult to read on a smaller device.
- Close other applications running on your computer for the duration of the meeting.
- If you have previously downloaded Zoom, please ensure there are no software updates needed (i.e. you are using the latest version).
- We recommend joining the meeting about 5-10 minutes early to allow time for downloading Zoom if you have not used it before.

Registering for the Meeting

How to register before joining the meeting

1. Click on the following registration URL:
https://zoom.us/webinar/register/WN_w4EX7NkcTn6yjau9Ki8zzQ

- After clicking the link, you will be prompted to enter your first name, last name, and email address (see below).

First Name *

Last Name *

Email Address *

Confirm Email Address *

Information you provide when registering will be shared with the account owner and host and can be used and shared by them in accordance with their Terms and Privacy Policy.

Register

2. Please enter your first name, last name, and email address and click the "Register" button.

3. You will receive a registration confirmation email with a unique link to join the meeting.

Joining the Meeting

How to join using the Zoom application (recommended)

1. Click on the link you received in your registration confirmation email.

- A download of the Zoom application will automatically begin.

2. You will then be automatically joined into the meeting.

How to Join without downloading the Zoom application
(not recommended due to limited features)

1. Click on the link you received in your registration confirmation email.

- A download of the Zoom application will attempt automatically.

2. Close the automatic download window pop-up and click on "If you cannot download or run the application, join from your browser" as shown below.

Please click **Open Zoom Meetings** if you see the system dialog.

If nothing prompts from browser, click here to launch the meeting, or download & run Zoom.

If you cannot download or run the application, **join from your browser**.

Massachusetts Bay Transportation Authority (MBTA)

3. You will then be automatically joined into the meeting.

How to Join via Phone only
1. Call **929-205-6099**
2. Enter the following Webinar ID when prompted: **984 3179 2533**
3. When asked for a Participant ID, just press the pound or hashtag (#)

Note: Please see further instructions for how to participate via phone at the bottom of this document.

Participating in the Meeting

There will be time after the presentation for Q&A. Your webcam video cannot be turned on at any point during the meeting, and all attendees will be muted upon joining to prevent excessive background noise during the presentation.

You may use the "**Q&A**" button in the black bar at the bottom of the screen to submit a typed question or comment at any point during the meeting.
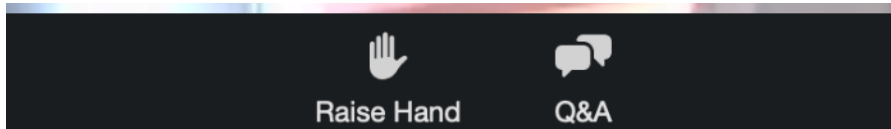
We will respond verbally to questions and comments that have been submitted in the Q&A feature as time permits.

If you wish to share your question or comment verbally, you can press the "**Raise Hand**" button. *Please wait to raise your hand until the Q&A portion of the meeting begins.* Attendees will be called upon in the order they raise their hands. After you raise your hand, please wait for the moderator to recognize and unmute you before speaking. After you share your question or comment, we will lower your hand and you will then be returned to the muted state.

When asking a question, please state your first and last name to identify yourself, while speaking slowly and clearly.

If you have a technical problem, please call **508-443-4045**.

You can also email questions after the meeting to SouthCoastRail@dot.state.ma.us

Participating in the Meeting by Phone Only

If you would like to share a question or comment during the Q&A, you may **"raise your hand" by pressing the star button and then nine (*9)**. *Please wait to raise your hand until the Q&A portion of the meeting begins.*

When it is your turn to speak, you will be notified that you are unmuted. Please identify yourself by sharing your first and last name while speaking slowly and clearly. After you share your question or comment, you will be placed again on mute.