

**MBTA Design Contract No. G74PS01**

**Fairmount Corridor Improvements - Blue Hill Avenue Station**

**Agenda:** Working Group Meeting No. 1  
**Time:** 12/3/2014 5:30 PM  
**Location:** Mattapan Public Library  
 1350 Blue Hill Ave  
 Mattapan, MA 02126

**Next Meeting:** Working Group Meeting No. 2  
**Time:** 1/15/2015 5:30 PM  
**Location:** Mattapan Public Library  
 1350 Blue Hill Ave  
 Mattapan, MA 02126

**Attendees:** See attached sign-in-sheet  
**CC:** Distribution

**Recorded by:** Mat Kuzmik

Item	Mtg #	Item Description	Action	Due Date	Status	Notes
<b>Items Discussed</b>						
<b>1.01</b>		<b>Introductions</b>				
	1	John Romano introduced the members of the Working Group and briefly discussed the purpose of Meeting No. 1. The Working Group meetings are open to public attendance however, the discussions and comments are primarily with the members of the working group. Public meetings will be scheduled at later dates to present project team and working group progress on station design and allow further general public participation.	Record			
<b>1.02</b>		<b>Goals of the Working Group</b>				
	1	Desiree Patrice discussed the timeline for the project stating that the contract will go out to bid in 9 months (September of 2015).	Record			
	1	Community Members of the Working Group have been selected by elected officials and are responsible for representing the neighborhood and its residents	Record			
	1	Community Members of the Working Group asked that members of the Design Team be forthright when answering questions from the community.				
	1	The Working Group will stay focused and stick with the agenda items for each meeting.	Record			
<b>1.03</b>		<b>Meeting Schedule</b>				

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	1	John Romano stated that up a total of seven meetings will be held on the first Tuesday of each month from 5:30-7:45 PM at the Mattapan Public Library. Alternate meeting days will be the second Thursday of each month from 5:30-7:45 PM.	Record			
<b>1.04</b>		<b>Upcoming Topics</b>				
	1	The Design Team presented a list of topics for upcoming meetings and opened the floor to the Community for additional topics. The proposed topics are: <i>Traffic / Parking</i> <i>Station Design Features</i> <i>Project Schedule</i> <i>Neighborhood Art</i> <i>Environmental Impacts</i> <i>Crime Statistics / Station Security</i> <i>Potential damage to adjacent properties during construction</i>	Record			
	1	The Design Team will bring in people with related expertise to speak to specific topics and address concerns from the Community.	Record			
<b>1.05</b>		<b>Design Update</b>				
	1	Mark Thompson of JACOBS provided the community with a brief design update for the station including: geological borings, changes to the platform layout and its access, and a description of the foundation system	Record			
	1	Desiree Patrice discussed the surveys of abutting properties conducted before boring tests were performed. The Community expressed concerns about the process for notifying residents and the survey schedules. Preconstruction surveys will also be held prior to the start of construction as required by the contract specification. Abutters will be encouraged to participate. This will be conducted by the contractor. The survey reports with dvd and photos performed prior to borings were mailed to the individual abutters who participated	Record			<i>Approximately sixty (60) letters were sent out to abutting properties on Woodhaven, Regis and Blue Hill. Only 16 property owners responded and made appointments.</i>
<b>1.06</b>		<b>Questions from the Working Group</b>				
	1	The Community Members requested meeting minutes from previous Working Group meetings for other stations and the contacts of those groups. The Community members also inquired about lessons learned from previous commuter rail station constructions. Desiree Patrice and John Romano directed the Community Members to the MBTA website. Desiree added that the MBTA has a large involvement in Art at the stations.	Record			

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	1	The Community Members asked about options both permanent and temporary for artwork displays for local neighborhood artists. The Design Team noted that at each station several mural panels are reserved for neighborhood artists. The Community asked if alternative options are available.	Record			<i>This topic will be discussed at the meeting scheduled for the Station Design Features.</i>
	1	The Community Members asked about the results from the traffic study performed. Desiree Patrice briefly touched on the findings to the traffic study, however noted that more detail will be provided at future meetings.	Record			<i>These issues will be discussed at the meeting schedule for the Traffic Study and Parking Issues.</i>
	1	John Romano asked that the Community Members talk with their neighbors about issues, questions, or concerns they may have and reiterated that the Working Group serves the voice of the Community.	Record			

The above information is recorded as it is understood. If you feel that there are errors, discrepancies and/or omissions, please notify JACOBS within 5 days of the receipt of these minutes. After 5 days, these minutes will be deemed correct and accepted by all concerned. Corrections can be emailed to: [Mark.Thompson2@jacobs.com](mailto:Mark.Thompson2@jacobs.com).